



Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
DIVISION OF PAGADIAN CITY

Office of the School Governance and Operations Division (SGOD)

11 March 2020

**DIVISION MEMORANDUM**

No. 84, S. 2020

**DIVISION TASK FORCE COVID- 19**

**To** : **Assistant Schools Division Superintendent**  
**Chiefs, CID and SGOD**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**All Elementary and Secondary School Heads** ) **Private and Public Schools**  
**Schools Division Personnel**  
**All Others Concerned**

1. Pursuant to DepED Memorandum No. 011, s. 2020, titled Creation of a Task Force for the Management of the Department of Education Response to Novel CoronaVirus Acute Respiratory Failure. Relative thereto, this Office announces the creation of City Task Force to guide all schools and offices in the preventive measures and control of COVID-19 in the division of Pagadian City.

2. The composition of Division Task Force is as follows:

**Chairperson** : **DR. DANNY B. CORDOVA, CESO VI**  
Schools Division Superintendent

**Vice-Chairperson** : **DR. MA. COLLEEN L. EMORICHA, CESE**  
Assistant Schools Division Superintendent

**Team Leader** : **ALVIC S. RODA, RN**  
Nurse

**Members** : **HONEY SAHARA B. ALEMAN**  
SEPS, SMNE  
**LOCKE D. JUSAY**  
OIC-SEPS  
**DR. GENNIE G. CABRERA**  
Dentist-In-Charge  
**DR. ALMA M. REAL**  
Dentist  
**ALL SDO NURSES**  
**KATHLEEN A. TORRES**  
Project Development Officer  
**JEOFREY YMALAY**  
Education Program Specialist  
**RICHARD VAN TRIO**



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3. The Task Force shall have the following duties and responsibilities:
  - A. Implement and monitor the implementation of all schools and adhere on the DOH and DepED protocols and guidelines relative to the COVID-19. And extend full participation and cooperation with the Pagadian City Task Force to address this nationwide health emergency;
  - B. Ensure that Health Section Personnel have the necessary personal protective equipment and other protective materials such as but not limited to mask, gloves, alcohol, thermometer, and sanitizer;
  - C. Coordinate and observe proper endorsement and referral to health units, in coordination with City Task Force;
  - D. Disseminating vital information on COVID-19 for its prevention, control and containment.
4. Immediate and widest dissemination of this Memorandum is hereby desired.

**DANNY B. CORDOVA, EdD, CESO VI**  
Schools Division Superintendent

References: DM No. 011, s. 2020  
DM No. 23, s. 2020  
DM No. 15, s. 2020

To be indicated in the Perpetual Index  
Under the following subject:

CORONA VIRUS  
COVID-19

TASK FORCE  
HEALTH EMERGENCY

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