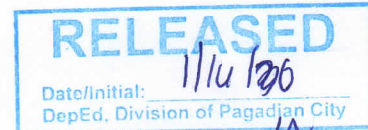


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Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
Division of Pagadian City



Office of the School Governance Operations Division

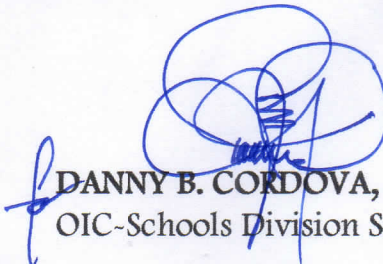
DepEd Memorandum

No. 33, s.2020

ONE-DAY CONFERENCE ON THE OPERATIONS OF PRIVATE SCHOOLS

To: ALL SCHOOL PRINCIPALS/ADMINISTRATORS/SCHOOL HEADS
PRIVATE SENIOR HIGH SCHOOLS
Pagadian City Division
Others concerned

1. The Department of Education Pagadian City Division through the School Governance Operations Division particularly the School Management Monitoring and Evaluation (SMME) Section, will conduct a *One-Day Conference on the Operations of Private Schools* on January 21, 2020 at Teachers' Center, San Jose Heights, Pagadian City.
2. The conference aims to:
 - a. provide information on the Requirements on the issuance of Special Order (SO) of Grade 12 learners, Schedule of Checking of the requirements for Special Order for SHS and Checking of School forms for Kindergarten, Elementary and Junior High School, Offering of Summer Classes, Tuition Fee Increase, Additional Track for senior High School, and Application for the opening of new school.
 - b. give emphasis on the timeline, completeness, and accuracy of documents for the renewal of a government permit to operate for Kindergarten, Elementary, and Junior High School.
 - c. Other Matters
3. Participants shall be the Private School Heads/Principals/Administrators of the Kindergarten, Elementary, Junior High Schools, and Senior High Schools, this division. No proxy shall be allowed.
4. Immediate and widest dissemination of this information is desired.


DANNY B. CORDOVA, EdD, CESO VI
OIC-Schools Division Superintendent

Ecls.: As Stated

Reference: None

To be indicated in the Perpetual Index
Under the following index:

CURRICULUM

LEARNERS