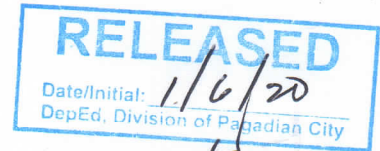




Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
DIVISION OF PAGADIAN CITY



Office of the Schools Division Superintendent

January 6, 2020

Division Memorandum

No. 04 S., 2020

URGENT CONFERENCE

TO: All School Heads) Public Elementary and Secondary Schools
Chief Education Supervisors) SGOD, CID
EPSs, PSDSs
Others Concerned

1. Be informed of the urgent Conference which you are directed to attend on Tuesday, January 7, 2020, 9:00AM at the Teachers' Center, this Division.
2. The following matters, among others, shall be discussed:
 - a. Physical Health Examination
 - b. DMOS and DSMVIM
 - c. Teachers' year end clearance and vacation.
 - d. Checking of Forms
3. The SGOD is hereby instructed to prepare the venue and keep record of the attendance of the conference.
4. For your guidance and prompt compliance.

DANNY B. CORDOVA, EdD, CESO VI
OIC- Schools Division Superintendent

Ldj/oic/smme//ibc/chief/sgod
_____/January 6, 2020